

**CROSSCANONBY PARISH COUNCIL**

**Including the villages of Birkby, (parts of) Bulgill, Crosby, Crosby Villa and Crosscanonby**  
**Chairman of the Parish Council:** Peter Courtier, Cannondale House, Crosby, Maryport, CA15 6SP

## Minutes of the Council Meeting

Monday, 13<sup>TH</sup> May, 2019

### **PRESENT**

Cllrs Courtier, Martin, Gibson, Parkin, Morgan & Chamberlain  
1 member of the public was present

### **FC/1/2019 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

None

### **FC/2/2019 APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 8<sup>th</sup> APRIL 2019**

The minutes of 8<sup>th</sup> April were **APPROVED** and signed as a true record

### **FC/3/2019 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICER TO GIVE NOTICE OF INTEREST ON ITEMS ON THE AGENDA**

Cllr Morgan – Agenda item 7

### **FC/4/2019 TO CONSIDER WHETHER THERE ARE ANY ITEMS ON THE AGENDA FOR WHICH THE PRESS AND PUBLIC SHOULD BE EXCLUDED**

None

### **FC/5/2019 PUBLIC PARTICIPATION**

**5.1** A member of the public brought some matters of concern regarding the situation at Crosby Villa allotments to the attention of councillors. Councillors advised this would be discussed as an agenda item later in the meeting

**5.2** No Borough or County Councillors were in attendance

**5.3** The police were not in attendance

### **FC/6/2019 FINANCE MATTERS**

**6.1** To receive and approve the schedule of payments for April – **Approved**

**6.2** To receive and approve the monthly financial statement – **Approved**

**6.3** To consider a grant towards Church grasscutting/grounds maintenance – **Agreed** grant of £1000

**6.4** To consider grant for Crosby Community Centre – **Agreed** grant of £1000

**6.5** To consider a donation request for Netherall Pool – **declined**

**6.6** To consider funding for trees at Green Close – Agreed in principle, councillors to research and report back at the next meeting

### **FC/7/2019 ALLOTMENTS**

**7.1** To discuss remedial measures regarding the unauthorized works at Crosby Villa allotments and formulate responses to complaints received from members of the public – The works had been reported to the police and a crime reference of CRI00019504 had been registered. A letter had been handed to the chair prior to the meeting which was read out to councillors. After due consideration,

councillors resolved to stand by their original decision to serve notice on the offending allotment holder

**7.2 To discuss the boundary wall between the allotments and Moor Park** – it was noted the wall is bulging and the cause is at present unknown. Councillors Gibson and Courtier to investigate further.

Councillor Gibson had undertaken an inspection of Crosby Allotments, and provided a list to the Clerk of allotment holders to contact regarding his observations

**FC/8/2019 PLAY PARK TO RECEIVE UPDATES CONCERNING THE PROPOSED NEW PLAYPARK**

£317 has been raised by Crosby Amateur Musical Society. £30 is to be kept as a kitty. A thermometer is planned for the wall at the Community Centre.

**FC/9/2019 PLANNING – TO RECEIVE ANY DECISION NOTICES**

None. The clerk had received notification of HOU/2019/0091 which was to be emailed across to members for their consideration

**FC/10/2019 TREES – TO AGREE SECURING THE SERVICES OF AN ARBORIST TO CHECK TREES ON PARISH LAND**

It was agreed that Councillor Gibson is to attempt to get quotes for a survey/works required

**FC/11/2019 TO DISCUSS ANY HIGHWAYS ISSUES**

The clerk was requested to report the state of the road from the A596 Home Farm and Birkby Farm, and to copy the County Councillor in. Damage is also being caused to the village green

**FC/11/2019 CLERKS REPORT**

- Have received qualifications from Mr Bruno regarding planned works to Crosby Villa allotments
- Jean Airey is to undertake the audit next week
- List of councillor courses has been emailed out to everyone
- Will advertise councillor vacancies on the website

**Meeting Closed 9.00 Date of Next Meeting – Monday 10<sup>th</sup> JUNE 2019 7.00PM**

## CROSSCANONBY PARISH COUNCIL

Including the villages of Birkby, (parts of) Bulgill, Crosby, Crosby Villa and Crosscanonby  
Chairman of the Parish Council: Peter Courtier, Cannondale House, Crosby, Maryport, CA15 6SP

### Minutes of the Council Meeting

Monday, 10<sup>th</sup> June, 2019

#### **PRESENT**

Cllrs Courtier, Martin, Gibson, Parkin, Morgan & Chamberlain

#### **FC/12/2019 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

None

#### **FC/13/2019 APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 13<sup>th</sup> May 2019**

The minutes of 13<sup>th</sup> May were **APPROVED** and signed as a true record

#### **FC/14/2019 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICER TO GIVE NOTICE OF INTEREST ON ITEMS ON THE AGENDA**

Cllr Morgan – Agenda item 7

#### **FC/15/2019 TO CONSIDER WHETHER THERE ARE ANY ITEMS ON THE AGENDA FOR WHICH THE PRESS AND PUBLIC SHOULD BE EXCLUDED**

None

#### **FC/16/2019 PUBLIC PARTICIPATION**

**5.1** The stile on the footpath from West Lonning to the cemetery is in a bad state of repair – clerk to report to County. The tin sheeting at Crosby Allotments had been reported as unsightly – clerk is to write to the allotment holder and ask that it is removed in the autumn

**5.2** No Borough or County Councillors were in attendance

**5.3** The police were not in attendance

#### **FC/17/2019 FINANCE MATTERS**

**17.1** To approve and authorize the Chairman and RFO to sign the certificate of exemption - **Approved**

**17.2** To receive the annual audit report for 2018/19 – **Received**

**17.3** To approve and authorize the Chairman and the RFO to sign the Annual Governance Statement for 2018/19- **Approved and authorised**

**17.4** To approve and authorize the Chairman and the RFO to sign the Accounting statements 2018/19 of the annual return – **Approved and authorised**

**17.5** To approve and authorise the Chairman and RFO to sign the accounts for the year ending 31<sup>st</sup> March 2019 – **Approved and authorised**

**17.6** To note the period of exercise of Electors rights and publication on **Website – Noted**

#### **FC/18/2019 PLAY PARK – TO RECEIVE UPDATES AND AGREE ANY ACTIONS**

The clerk was handed the takings of £317.10 from the Musical Event to bank. Cllr Morgan reported the thermometer is being made. Cllr Martin advised of possible sources of funding. Cllrs agreed to look at paying funds into a separate account, once signatories etc. have been updated on the existing accounts.

#### **FC/19/2019 PLANNING – TO RECEIVE ANY DECISION NOTICES**

**HOU/2019/0091** – Detached garage/store and single storey extension for Mr R Logan, Sundown, Crosscanonby Road, Crosby – **Full Plans Approved**

**FUL/2019/0109** -Construct a hardcore field access track, Mr J Parkin, land north of Cemetery house, Allonby – **Full Plans approved**

**OUT/2019/0004** – Outline application for residential development, for Mr K Perkins, land at Birkby Lodge, Crosby – **Outline application approved**

#### **FC/20/2019 TREE SURVEYS – TO RECEIVE REPORT OF ANY QUOTES ACQUIRED TO DATE**

Councillor Gibson relayed the report received concerning the tree on the green at Crosby. The recommendation is that the tree be removed and replaced. To be discussed at the next meeting when it is hoped another report and quote will be available. Councillor Martin recommended that a survey of all trees on Parish land is undertaken and consideration be made as to where more can be planted

#### **FC/21/2019 TO DISCUSS ANY HIGHWAYS ISSUES**

21.1 The clerk was requested to write to Highways expressing the disappointment of the high cost of installing a sign for the community centre

21.2 The railings around the Crosby Allotment site are in poor repair. The clerk was requested to write to Highways asking that they be repaired or replaced.

#### **FC/22/2019 FLOWER TUBS AND PLANTING**

The tubs have been planted by Tivoli. The clerk is to contact Tivoli to enquire about additional planting in Birkby and Crosscanonby and enquire as regards costs. Cllr Gibson is arranging the plaques for the sponsored tubs.

#### **FC/23/2019 SEAT AT BULGILL**

Councillor Martin reported remnants of the concrete base need removing. Cllr Courtier agreed to rectify. Cllr Courtier is also to move the seat at the top of Crosscanonby Road.

#### **FC/24/2019 BUS SHELTERS**

The clerk was requested to obtain timetables from Stagecoach

#### **FC/25/2019 CLERKS REPORT**

- Spare keys were handed to Cllr Martin for the noticeboards. The Clerk had been unable to obtain a spare for the one at the Church

**Meeting Closed 8.50pm Date of Next Meeting – Monday 8<sup>th</sup> JULY 2019 7.00PM**

**CROSSCANONBY PARISH COUNCIL**  
Including the villages of Birkby, (parts of) Bulgill, Crosby, Crosby Villa and Crosscanonby  
Chairman of the Parish Council: Peter Courtier, Cannondale House, Crosby, Maryport, CA15 6SP

## Minutes of the Council Meeting

Monday, 8<sup>TH</sup> July, 2019

### **PRESENT**

Cllrs Courtier, Martin, Gibson, Parkin, Morgan & Chamberlain  
Cllr McCarron -Holmes

### **FC/26/2019 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

None

### **FC/27/2019 APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 10<sup>th</sup> JUNE 2019**

The minutes of 10<sup>th</sup> June were **APPROVED** and signed as a true record

### **FC/28/2019 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICER TO GIVE NOTICE OF INTEREST ON ITEMS ON THE AGENDA**

None

### **FC/29/2019 TO CONSIDER WHETHER THERE ARE ANY ITEMS ON THE AGENDA FOR WHICH THE PRESS AND PUBLIC SHOULD BE EXCLUDED**

None

### **FC/30/2019 PUBLIC PARTICIPATION**

**30.1** The clerk reported a member of the public had brought to her attention people not cleaning up after their dogs. The clerk is to contact Allerdale BC, and residents are urged to report incidents direct to Allerdale Borough Council.

Councillor Gibson reported thefts from Crosby Villa Allotments had been brought to his attention – again evidence required so that incidents can be reported to the police.

Concerns were raised about some of the planters and the lack of watering. The Clerk was requested to contact the contractors to check the specifications and schedule

**30.2** Cllr McCarron Holmes was in attendance, nothing to report of note

**30.3** The police were not in attendance

### **FC/31/2019 FINANCE MATTERS**

**31.1** To receive and approve the schedule of payments for June – **Received & Approved**

**31.2** To receive and approve the monthly financial statement – **Received & Approved**

The clerk was authorised to pay submitted invoices prior to the next meeting in September

### **FC/32/2019 PLAY PARK – TO RECEIVE UPDATES**

Cllr Morgan advised the group were looking at different funding avenues. Cllr Martin re-iterated the requirement to set up a separate bank account (once mandate changes accepted) Parish Council overseeing the account, and the clerk to audit.

### **FC/33/2019 PLANNING – TO RECEIVE ANY DECISION NOTICES**

**LBC/2019/0014** – Listed building consent for reduction in height of chimney at Birkby House, Birkby for B Donnelly – **Full Plans Approved**

### **FC/34/2019 TREE SURVEYS – TO RECEIVE REPORT OF ANY QUOTES AND DISCUSS ADDITIONAL PLANTING**

Councillor Gibson reported on progress and findings to date. The full report is to follow which will detail the works required across the parish. The invoice for the inspection will also follow.

### **FC/35/2019 WEBSITE – TO DISCUSS AND CONSIDER IMPROVEMENTS OR REPLACEMENT**

It was agreed that the website fulfils the legal requirements of the Council, and that improvements or replacements are not needed

### **FC/36/2019 CROSBY VILLA ALLOTMENTS – TO DISCUSS CORRESPONDENCE RECEIVED AND AGREE WAY FORWARD**

The Clerk was instructed to take the necessary documentation to Beatys Solicitors in Wigton in order to obtain professional advice

### **FC/37/2019 CLERKS REPORT**

- Spending Returns to complete by councillors for Allerdale

**Meeting Closed 8.50pm Date of Next Meeting – Monday 9<sup>th</sup> September 2019 7.00PM**

**CROSSCANONBY PARISH COUNCIL**

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**Chairman of the Parish Council: Peter Courtier, Cannondale House, Crosby, Maryport, CA15 6SP**

## **Minutes of the Council Meeting**

**Monday, 9<sup>TH</sup> September, 2019**

### **PRESENT**

Cllrs Courtier, Martin, Gibson, Parkin, Morgan & Chamberlain  
Carol Hobbs

### **FC/38/2019 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllr McCarron-Holmes

### **FC/39/2019 APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 8<sup>th</sup> JULY 2019**

The minutes of 8<sup>th</sup> July were **APPROVED** and signed as a true record

### **FC/40/2019 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICER TO GIVE NOTICE OF INTEREST ON ITEMS ON THE AGENDA**

None

### **FC/41/2019 TO CONSIDER WHETHER THERE ARE ANY ITEMS ON THE AGENDA FOR WHICH THE PRESS AND PUBLIC SHOULD BE EXCLUDED**

None

### **FC/42/2019 PUBLIC PARTICIPATION**

**42.1** Cllr Morgan related a member of the parish's concern about the potential cessation of the parish newsletter. After a discussion it was agreed to add as an agenda item for the next meeting. Cllr Parkin raised the issue of blocked gulleys at the bottom of the back laning at Birkby. The Clerk was requested to ask Cllr McCarron Holmes if there is to be any further action at North View, Old Road Birkby. Cllr Courtier reported the wall at Greenend Cottages had been repaired by the owner who had raised issue with the fact that fences had been bolted to it. The Clerk was instructed to write the occupiers of the cottages.

**42.2** Cllr McCarron Holmes was not in attendance.

**42.3** The police were not in attendance, the police report had been previously circulated by the Clerk

### **FC/43/2019 FINANCE MATTERS**

**43.1** To receive and approve the schedule of payments for June – **Received & Approved**

**43.2** To receive and approve the monthly financial statement – **Received & Approved**

### **FC/44/2019 PLAY PARK – TO RECEIVE UPDATES**

Cllr Morgan advised that £100 had been raised since the last meeting and updated members on the forthcoming fundraisers. Windermere Town council had provided some pointers with regards to fund-raising. The group are to agree a Mission Statement

#### **FC/45/2019 PLANNING – CONSULTATION AND TO RECEIVE ANY DECISION NOTICES**

**HOU/2019/0187** Proposed first floor bedroom and shower room extension at 28 Green Close, Crosby for Mr & Mrs Courty – **No Objections**

**RMA/2009/0006** – Reserved matters for the development of 9 dwellings and associated access road application on Land South East of The Crofts, Crosby – **Comment** re development not to extend beyond curtilage and make aware the possibility of asbestos buried on site

**PB/2019/0027** – Proposed removal of public pay phone at The Green, Crosby – **No Objections**

**PB/2019/0029** - Proposed removal of public pay phone at Sewells Row, Crosby – **No Objections**

**HOU/2019/0197** – Extension to detached garage/store at Hollyoaks, Dearham Bridge Road, Crosby – **No Objections**

**HOU/2019/0175** – Proposed side and rear extension at 20 Green Close, Crosby – **Full plans approved**

**TPO No 5 of 2019** – Tree preservation order **noted** for tree on land at Birkby Lodge, Birkby

#### **FC/46/2019 TREE REPORT TO RECEIVE REPORT FROM CLLR GIBSON RE TREE AT EASTLANDS FARM**

Councillor Gibson reported that following a complaint the tree had been inspected and deemed to be healthy, and therefore no further action is required. It will continue to be monitored along with other trees on parish land. The Clerk was instructed to write to the complainant

#### **FC/47/2019 WEBSITE – ALLOTMENTS AND VILLA FIELD**

**47.1** Cllr Gibson reported upon his inspections of the allotments. A list had been provided to the clerk who was instructed to write to those allotment holders required to take further actions. Theft has occurred at the Crosby allotments. It was **RESOLVED** that the clerk supply a laminated notice for the gates.

**47.2** The Clerk reported documents had been provided to Beatys Solicitors with regard to giving notice to an allotment holder at Crosby Villa.

**47.3** The allotment rents for 2020 was discussed and it was **RESOLVED** to be set at £30. The clerk is to write to all allotment holders to give the required 3 months' notice

**47.4** Following damage to Villa Field by unauthorised vehicles it was **RESOLVED** that a notice be placed on the gate and a combi-lock be purchased. The official footpath will be cleared.

#### **FC/48/2019 CLERKS REPORT**

All items covered in preceding discussions

#### **FC/49/2019 CO-OPTION OF COUNCILLOR**

Carol Hobbs was duly proposed, and seconded as being co-opted onto the Council

**Meeting Closed 8.50pm Date of Next Meeting – Monday 14<sup>th</sup> October 2019 7.00PM**

## CROSSCANONBY PARISH COUNCIL

Including the villages of Birkby, (parts of) Bulgill, Crosby, Crosby Villa and Crosscanonby  
Chairman of the Parish Council: Peter Courtier, Cannondale House, Crosby, Maryport, CA15 6SP

### Minutes of the Council Meeting

Monday, 14<sup>th</sup> October, 2019

#### **PRESENT**

Cllrs Courtier, Martin, Gibson, Parkin, Morgan, Hobbs & Chamberlain  
3 members of the public

#### **FC/50/2019 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllr McCarron-Holmes

#### **FC/51/2019 APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 9<sup>th</sup> SEPTEMBER, 2019**

The minutes of 9<sup>th</sup> September were **APPROVED** and signed as a true record

#### **FC/52/2019 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICER TO GIVE NOTICE OF INTEREST ON ITEMS ON THE AGENDA**

None

#### **FC/53/2019 TO CONSIDER WHETHER THERE ARE ANY ITEMS ON THE AGENDA FOR WHICH THE PRESS AND PUBLIC SHOULD BE EXCLUDED**

None

#### **FC/54/2019 PUBLIC PARTICIPATION**

**54.1 Item** 10.1 on the agenda was moved forward by the chair. The contractor appointed to hedge works at Crosby Villa allotments explained, along with Cllr Gibson, the problems encountered when he attended to carry out the works. It was agreed that the Clerk issue a letter of authority to him and that another sign is made to advise allotment holders of the planned dates of work

A member of the public attended and suggested that the Council be open to an allotment society/committee. The council agreed that this would be something they would support and the Clerk was asked to arrange a meeting mid-late January at the Village Hall, so that arrangements could be considered in time for the new growing season

**54.2** Cllr McCarron Holmes was not in attendance. The Clerk was asked to send a card to Cllr Colhoon.

**54.3** The police were not in attendance.

#### **FC/55/2019 FINANCE MATTERS**

**55.1** To receive and approve the schedule of payments for September – **Received & Approved**

**55.2** To receive and approve the monthly financial statement – **Received & Approved**

#### **FC/56/2019 PLAY PARK – TO RECEIVE UPDATES**

The latest fundraising events had raised £134.20 for the play park fund which was handed to the Clerk to bank

## **FC/57/2019 PLANNING – CONSULTATION AND TO RECEIVE ANY DECISION NOTICES**

None received

## **FC/58 /2019 COMMUNITY NEWSLETTER**

After some discussion, it was agreed that the Parish Council contribute to the running costs of the community newsletter, by way of running as a joint enterprise. A contribution of £800 for the current years was unanimously agreed

## **FC/59/2019 ALLOTMENTS**

**10.1** – Had previously been discussed during public participation

**10.2** To receive report from the Clerk regarding the outcome of solicitor's advice – The clerk had previously circulated the draft letter and advice obtained. Council **RESOLVED** with the instruction to proceed with eviction notice

## **FC/60 /2019 COMMUNITY CENTRE SIGNS**

Cllr Morgan questioned the legality and enforcement of the “No Ball Games Signs” due to concerns raised. The clerk will research and report back at the next meeting

## **FC/61/2019 DRAFT COUNCIL PLAN – ABC 2020-2030 CONSULTATION**

Members agreed that any response would be sent individually

## **FC/62/2019 CLERKS REPORT**

- Wreaths, poppies etc. to collect from Maryport Town Council
- Returned letter from allotment tenant - resolved

## **FC/63/2019 CO-OPTION OF COUNCILLOR**

Alan Fisher was duly proposed, and seconded as being co-opted onto the Council

**Meeting Closed 8.40pm Date of Next Meeting  
Monday 11<sup>th</sup> November 2019 7.00PM**

**CROSSCANONBY PARISH COUNCIL**

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**Chairman of the Parish Council: Peter Courtier, Cannondale House, Crosby, Maryport, CA15 6SP**

## Minutes of the Council Meeting

Monday, 11<sup>th</sup> November, 2019

### **PRESENT**

Cllrs Courtier, Martin, Gibson, Parkin, Morgan, Hobbs & Fisher

### **FC/64/2019 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllr Chamberlain

### **FC/65/2019 APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 14<sup>th</sup> OCTOBER 2019**

The minutes of 14<sup>th</sup> October were **APPROVED** and signed as a true record

### **FC/66/2019 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICER TO GIVE NOTICE OF INTEREST ON ITEMS ON THE AGENDA**

None

### **FC/67/2019 TO CONSIDER WHETHER THERE ARE ANY ITEMS ON THE AGENDA FOR WHICH THE PRESS AND PUBLIC SHOULD BE EXCLUDED**

None

### **FC/68/2019 PUBLIC PARTICIPATION**

**68.1** Cllr Gibson had received complaints of inconsiderate parking nr School, Garborough Close & Parkside. The Clerk is to report to Highways and the Police. Cllr Parkin described the state of the road at Birkby. The Clerk is to report to Highways and also thank Matt Bish of CCC for the recent resurfacing work done in Crosby. Cllr Fisher requested the council consider a change of use for the recreation ground at Crosby Villa so that dog walkers could be allowed to use the site. Further investigations are to take place. The clerk was requested to request an additional bin at Allerby Road Ends

**68.2** None in attendance

**68.3**The police were not in attendance.

### **FC/69/2019 FINANCE MATTERS**

**69.1** To receive and approve the schedule of payments for September – **Received & Approved**

**69.2** To receive and approve the monthly financial statement – **Received & Approved**

### **FC/70/2019 PLAY PARK – TO RECEIVE UPDATES**

Cllr Morgan advised the Robin Rigg Community fund application form had been downloaded and that she required a copy of the constitution and latest bank statement. Cllr Martin provided a copy of the Standing Orders and the Clerk is to send a copy of the latest bank statement

### **FC/71/2019 PLANNING – CONSULTATION AND TO RECEIVE ANY DECISION NOTICES**

**VAR/2019/0028** Variation to re-word condition 6 to remove the reference to street lighting and condition 11 relating to Surface Water Drainage scheme – Land to the East of The Crofts, Crosby –  
**no comments**

**HOU/2019/0193** Proposed extension at 8 Garborough Close, Crosby – **FULL PLANS APPROVED**

**HOU/2019/0197** Extension to detached garage/store at Hollyoaks, Dearham Bridge Road, Crosby –  
**FULL PLANS APPROVED**

**RMA/2019/0006** Reserved matters for the development of 9 dwellings and associated access road at land SE of The Crofts, Crosby – **FULL PLANS APPROVED**

### **FC/72 /2019 PRECEPT**

Cllr Martin presented a paper detailing previous and anticipated expenditure. After some discussion, and mindful of the anticipated repairs required to the War Memorial it was **AGREED** to set the precept at £20,160.

Cllr McCarron-Holmes joined the meeting

### **FC/73/2019 ALLOTMENTS**

**73.1** – Joint Tenancy/splitting of allotments was discussed. The details will be part of the outcome of The possible setting up of an Allotment Tenants association to be arranged in the new year

**73.1** Flooding at the Crosby allotments was discussed. Councillors are to undertake a site visit in the new year with a view of deciding how it can be resolved

### **FC/74 /2019 TUBS AND PLANTING**

**74.1** Cllr Gibson reported that some hoops are to replace. Cllrs also **AGREED** to plant at the welcome Signs.

**74.2** The clerk advised that in order to manage expectations, Tivoli had asked that the exact Planting requirements be specified. It was **AGREED** that a meeting be arranged with Tivoli to discuss in detail. Cllr McCarron-Holmes suggested a theme be considered

### **FC/75/2019 DRAFT COUNCIL PLAN – ABC 2020-2030 CONSULTATION**

Members agreed that any response would be sent individually

### **FC/76/2019 CLERKS REPORT**

- The clerk suggested that all Governing documents, policies, procedures etc. be updated at the May meeting. Cllrs **AGREED**
- The clerk had followed up on the legality of no ball games signs – merely a polite request

**Meeting Closed 8.45pm**

**Date of Next Meeting**

**Monday 9 December 2019 7.00PM**

**CROSSCANONBY PARISH COUNCIL**

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**Chairman of the Parish Council: Peter Courtier, Cannondale House, Crosby, Maryport, CA15 6SP**

## **Minutes of the Council Meeting**

**Monday, 9<sup>th</sup> December 2019**

### **PRESENT**

Cllrs Courtier, Martin, Gibson, Parkin, Morgan, Chamberlain & Fisher

### **FC/77/2019 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllr Hobbs

### **FC/78/2019 APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 11<sup>th</sup> NOVEMBER 2019**

The minutes of 11<sup>th</sup> November were **APPROVED** and signed as a true record

### **FC/79/2019 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICER TO GIVE NOTICE OF INTEREST ON ITEMS ON THE AGENDA**

None

### **FC/80/2019 TO CONSIDER WHETHER THERE ARE ANY ITEMS ON THE AGENDA FOR WHICH THE PRESS AND PUBLIC SHOULD BE EXCLUDED**

None

### **FC/81/2019 PUBLIC PARTICIPATION**

**81.1** Cllr Fisher questioned whether the by-law relating to the Recreation Ground at Crosby Villa could be removed since it is currently not being used as a football pitch. After some discussion the Clerk was asked to research and bring back to the next meeting

**81.2** None in attendance

**81.3** The police were not in attendance.

### **FC/82/2019 FINANCE MATTERS**

**82.1** To receive and approve the schedule of payments for October – **Received & Approved**

**82.2** To receive and approve the monthly financial statement – **Received & Approved**

**82.3** To finalize the budget – After some discussion it was **AGREED** that £1000. be set aside for for sleepers at the Crosby Entrance signs. Works to the war memorial are to be discussed at the January meeting. It was agreed that aspirations for the Dearham Bridge Road footpath be shelved since any works come under the remit of Cumbria County Council

### **FC/83/2019 PLAY PARK – TO RECEIVE UPDATES**

Cllr Morgan handed £300 to the clerk to bank following the Afternoon Tea. No further fundraising events are planned until the new year

**FC/84/2019 PLANNING – CONSULTATION AND TO RECEIVE ANY DECISION NOTICES**

**VAR/2019/0028 -Variation Approved**

**FC/85/2019 CLERKS REPORT**

- Footway Lighting – Allerdale Borough Council will be passing on the energy costs to Parish Councils from April 2021. A list of the lights will be sent to parish councils by the end of February
- The clerk advised one allotment had been given up
- An allotment meeting has been arranged for 16<sup>th</sup> January, the clerk is to advise all tenants

**Meeting Closed 8.25pm**

**Date of Next Meeting**

**Monday 13<sup>th</sup> January 2020**

## CROSSCANONBY PARISH COUNCIL

Including the villages of Birkby, (parts of) Bulgill, Crosby, Crosby Villa and Crosscanonby  
Chairman of the Parish Council: Peter Courtier, Cannondale House, Crosby, Maryport, CA15 6SP

# Minutes of the Council Meeting

## Monday, 13<sup>th</sup> January, 2020

### PRESENT

Cllrs Courtier, Martin, Gibson, Parkin, Morgan, Chamberlain & Fisher  
Cllr McCarron-Homes  
2 members of the public

### FC/86/2019 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

Cllr Morgan

### FC/87/2019 APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 9<sup>th</sup> DECEMBER 2019

The minutes of 9<sup>th</sup> December were **APPROVED** and signed as a true record

### FC/88/2019 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICER TO GIVE NOTICE OF INTEREST ON ITEMS ON THE AGENDA

None

### FC/89/2019 TO CONSIDER WHETHER THERE ARE ANY ITEMS ON THE AGENDA FOR WHICH THE PRESS AND PUBLIC SHOULD BE EXCLUDED

None

### FC/90/2019 PUBLIC PARTICIPATION

**90.1** The chair brought forward item 10 of the Agenda – By-law, Crosby Villa (prohibition of dogs) in view of the attendance of members of the public.

The Clerk was handed a petition requesting removal of the “ban” by Cllr Fisher. The Clerk had previously circulated information about the process that would need to be undertaken. In view of the time and expense involved, Cllr Martin proposed that it would be simpler not to enforce the by-law, monitor the situation and review in a year. Cllr Fisher seconded the motion, a vote was taken – **All in favour.**

The Clerk was asked to place an item on the agenda for the next meeting to consider the removal of the goal posts at the recreation ground

**90.2** Cllr McCarron-Homes suggested that the Community Centre consider a Christmas Lights Switch on and apply to the County Council for a grant.

### FC/91/2019 FINANCE MATTERS

**82.1** To receive and approve the schedule of payments for December – **Received & Approved**

**82.2** To receive and approve the monthly financial statement – **Received & Approved**

The clerk advised members of the play-park committee of a banking issue for them to follow up.

#### **FC/92/2019 PLAY PARK – TO RECEIVE UPDATES**

A short discussion took place, and it was stated that resources would be needed to apply for grants. Cllr McCarron-Homes advised that the Community Foundation be approached who would be able to assist with advice

#### **FC/93/2019 PLANNING – CONSULTATION AND TO RECEIVE ANY DECISION NOTICES**

HOU/2020/0006 -Resubmission of application HOU/2019/019 for a proposed single storey side and rear extension, replacing existing garage roof as part of proposals, 8 Garborough Close, Crosby for Mr & Mrs Rowley – **No objections**

Cllr McCarron-Homes advised members that numbers attending the local school are dropping. Members noted they wish to see the village grow. Cllr Martin pointed out to members the allocations and settlement boundaries included in the Allerdale Local Plan for Crosby.

#### **FC/94/2019 WAR MEMORIAL – TO RECEIVE REPORTS AND QUOTES OF REMEDIAL WORK REQUIRED**

Cllr Martin reported 3 quotes had been received. Recommended works had differed between the stone masons. Quote A £30,000. Quote B £620. Quote C £1661. A vote was taken – Quote C was successful which will include cleaning and repointing all joints, and repainting all letters. Cllr Martin is to contact the successful tenderer and ask the work be progressed as quickly as possible.

#### **FC/95/2019 BOULDERS AT CROSBY VILLA, SEWELL ROW – TO RECEIVE REPORT FROM CLLR FISHER REGARDING SAFETY CONCERNS**

Concern was cited concerning the siting of the boulders and the fact that reversal of cars could cause damage. It is thought the land in question belongs to the Parish Council. The clerk was requested to contact Beaty's to see if the title deeds are held there. The Chair brought forward item no 13 on the agenda – fencing and clearing options of land at Mandale Terrace as again, the title deeds need to be located to prove ownership

3 quotes had been received, one verbal and two written for the clearing of land. Quote A (clearance only £900, Quote B £2610, Quote C £1900. It was **AGREED** to go with Quote C once title proved

#### **FC/96/2019 PLANTING REQUIREMENTS FOR 2020**

Cllr Martin had received the quote and specification from Tivoli for planting of the parish following a recent site visit. Cllr McCarron-Homes recommended that the council be prescriptive of colours etc. It was **AGREED** to accept the quote, but to query whether the hedge cutting element of the quote could be reduced. Cllr Martin is to contact Tivoli.

#### **FC/97/2019 CLERKS REPORT**

- Planning permission for Plot 2 solway villa had been withdrawn
- Allianz Reports of play areas received
- Tivoli correspondence – increase of 6% for grass cutting services

**Meeting Closed 8.35pm**

**Date of Next Meeting**

**Monday 10<sup>th</sup> February 2020 7.00PM**

## CROSSCANONBY PARISH COUNCIL

Including the villages of Birkby, (parts of) Bulgill, Crosby, Crosby Villa and Crosscanonby  
Chairman of the Parish Council: Peter Courtier, Cannondale House, Crosby, Maryport, CA15 6SP

### Minutes of the Council Meeting

Monday, 10<sup>th</sup> February, 2020

#### **PRESENT**

Cllrs Courtier, Martin, Gibson, Parkin, Morgan, Chamberlain, Morgan & Fisher

#### **FC/98/2019 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllr McCarron-Holmes

#### **FC/99/2019 APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 13<sup>th</sup> JANUARY 2020**

The minutes of 13<sup>th</sup> January were **APPROVED** and signed as a true record

#### **FC/100/2019 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICER TO GIVE NOTICE OF INTEREST ON ITEMS ON THE AGENDA**

None

#### **FC/101/2019 TO CONSIDER WHETHER THERE ARE ANY ITEMS ON THE AGENDA FOR WHICH THE PRESS AND PUBLIC SHOULD BE EXCLUDED**

None

#### **FC/102/2019 PUBLIC PARTICIPATION**

**102.1** Cllr Parkin reported the complaints re lack of parking which has resulted in abandoned cars at the Shore at Crosscanonby Road End. The Clerk was instructed to again write to County Highways to request the re-instatement of the Car Park and the Police as the junction is now dangerous

**102.2** A discussion concerning pot holes on the unadopted road near the village green occurred. It was established that since this is a private road, then County Highways will not undertake repairs. Any repairs will require all parties coming together to fund

**102.3** The state of the wall at Eastlands farm was discussed, as it had been noted that there was a crack in the wall. Cllrs Gibson & Courtier advised that County Highways were aware of the situation but that any repairs to the wall are the owner's responsibility

#### **FC/103/2019 FINANCE MATTERS**

**103.1** To receive and approve the schedule of payments for January – **Received & Approved**

**103.2** To receive and approve the monthly financial statement – **Received & Approved**

### **FC/104/2019 PLAY PARK – TO RECEIVE UPDATES**

It was reported advice on funding had been given by the Community Foundation. Cllr Martin advised the Play Park is owned by the Parish Council and suggested it may be worth registering as a charity in its own right. Cllr Courtier mentioned the village green trust could be used, but that Trust documentation needs to be located first. The Clerk was instructed to write to the Charity Commission to see if they hold any information, and also to write to the solicitors to see if they have information. Cllr Morgan reported an application for funding was being submitted to the Robin Rigg Fund

### **FC/105/2019 PLANNING – CONSULTATION AND TO RECEIVE ANY DECISION NOTICES**

LBC/2020/0004 Listed building consent for internal alterations and repairs to existing cottage at Sawrey Ground, Crosby for Mr & Mrs Palmer– **No objections**

### **FC/106/2019 ALLOTMENTS – MEMBERS TO RECEIVE REPORT FROM THE JANUARY TENANTS.**

Cllr Martin had previously circulated notes to members of the meeting. The main points discussed were as follows:

- Confusion over the termination of a tenancy and the and timeframes. The Clerk was asked to contact the Solicitors in order to clarify the paragraphs
- The installation of a drainage pipe which has caused flooding to another allotment. It was agreed that Councillors would visit the site with a view to arranging its removal
- As above, it was agreed that Councillors would periodically undertake a “walkabout”
- The prohibition of Fires – Tenants had requested that this rule be removed. After some discussion it was agreed that the rule “not to light any fires on any part of the allotment” remain.
- A Foy and M Harris will attend parish council meetings with issues and suggestions when appropriate
- It was agreed that it is not appropriate for tenants to police or monitor allotments. Any issues should be brought to the Parish Council to address.
- Tenants at Crosby Allotments asked about sheds. The Parish Council understand that when the land was gifted to the parish, a covenant was included to prohibit any structure. The Clerk is to contact the solicitors to see if they hold the relevant documentation
- Income and Expenditure of the allotments – Whilst the clerk currently reports monthly to the council, this information is not readily available to tenants. It was agreed that the information will, in future be posted on the Website for transparency. The clerk reported that she had contacted Water Plus as she can find no trace of any water accounts for the Crosby Villa Allotment supply
- Lack of information in the Parish Council Minutes – The Clerk advised that minutes are records of decisions, and are not to be a transcript of the meeting. The Clerk advised she would however document the key points leading to the decision

### **FC/107/2019 RECREATION GROUND CROSBY VILLA – TO DISCUSS THE PROPOSED REMOVAL OF GOAL POSTS**

Cllr Fisher requested that one set of goalposts near to the Swings be removed. It was **RESOLVED** to leave the posts in situ.

### **FC/108/2019 CLERKS REPORT**

- Allotments – a few unpaid rents – the clerk was instructed to write assuming a wish to vacate
- Allotment holders request to move plots – Agreed
- Working Together (Highway Maintenance) – Agreed to Express an Interest
- Climate Change Event on 13<sup>th</sup> March

- TRO – The Clerk was asked to put a couple of items forward for inclusion (Playground sign or red signing on road, lack of parking at the beach)
- Cllr Gibson declared an interest - Donation request for P Gibson, Cycle Ride for RVI Special Baby Unit – Agreed £100 donation towards equipment

**Meeting Closed 8.45pm**

**Date of Next Meeting**

**Monday 9<sup>th</sup> March 2020 7.00PM**

**CROSSCANONBY PARISH COUNCIL**  
**Including the villages of Birkby, (parts of) Bulgill, Crosby, Crosby Villa and Crosscanonby**  
**Chairman of the Parish Council: Peter Courtier, Cannondale House, Crosby, Maryport, CA15 6SP**

## Minutes of the Council Meeting

Monday, 9<sup>th</sup> March 2020

### **PRESENT**

Cllrs Courtier, Martin, Gibson, Parkin, Chamberlain, & Fisher  
Cllr McCarron-Holmes  
1 member of the public

### **FC/109 /2019 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllrs Gibson, Morgan & Hobbs

### **FC/110/2019 APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 10<sup>th</sup> FEBRUARY 2020**

The minutes of 10<sup>TH</sup> February were **APPROVED** and signed as a true record

### **FC/111/2019 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICER TO GIVE NOTICE OF INTEREST ON ITEMS ON THE AGENDA**

None

### **FC/112/2019 TO CONSIDER WHETHER THERE ARE ANY ITEMS ON THE AGENDA FOR WHICH THE PRESS AND PUBLIC SHOULD BE EXCLUDED**

None

### **FC/113/2019 PUBLIC PARTICIPATION**

Agenda Item 9 was brought forward to include in public participation

**113.1 Allotments-Members to set date for site visit.** After a discussion, it was AGREED that a site visit would take place on Saturday 21<sup>st</sup> March at 11am. Members are to meet at the Crosby Villa site, and the Clerk was requested to inform members via email

Cllr Fisher requested information on what the allotment rent paid for. A short discussion took place. The Clerk, as previously requested, will publish details on the website for transparency. All receipts and payments are presented at each council meeting. The clerk also reminded councillors that she was still chasing up Water Plus for a correct bill for Crosby, and trying to get a bill for Crosby Villa.

Cllr Parkin reported the Birkby Road had been attended to by Highways, and is much improved. It is to be resurfaced in the future

**113.2** Nothing to report

### **FC/114/2019 FINANCE MATTERS**

**114.1** To receive and approve the schedule of payments for January – **Received & Approved**

**114.2** To receive and approve the monthly financial statement – **Received & Approved**

### **FC/115/2019 PLAY PARK – TO RECEIVE UPDATES**

Cllr Morgan reported that unfortunately the Robin Rigg fund were unable to support any funding. A “lottery” funding night is to be arranged. Cllr Chamberlain is to arrange the setting up of a separate account with the TSB. Cllr Martin re-iterated the council need to find out the trust details for the Village Greens. The Clerk asked the Chair to sign an authorization letter for her to visit the solicitors and go through the paperwork they hold in an attempt to determine.

### **FC/116/2019 PLANNING – CONSULTATION AND TO RECEIVE ANY DECISION NOTICES**

None

### **FC/117/2019 CLERKS REPORT**

- Details from ABC concerning Footway Lighting Maintenance Costs had been circulated to members
- Information from CALC concerning Coronavirus had been circulated to members. Cllr Martin suggested an article be included in the next newsletter. Cllr McCarron -Holmes provided details of Cumbria County councils medical officer, and suggested that the Clerk contact to see if there was any relevant information or advice at Parish Council level
- The clerk requested the Chair attempt to obtain a bank statement for the Barclays deposit account to enable her to complete the year end accounts
  - A discussion followed concerning a private road in Crosby, part owned by the parish. Cllr Courtier is to find out costings for repair. The Clerk was asked to add to the Risk Register at is likely any repairs will come in at a substantial cost.

**Meeting Closed 8.45pm**

**Date of Next Meeting**

**Monday 20<sup>th</sup> April 2020 7.00PM**