

CROSSCANONBY PARISH COUNCIL
Including the villages of Birkby, (parts of) Bulgill, Crosby, Crosby Villa and Crossscanonby
Clerk: Julia Webster, North View, Plasketts Lane, Wigton, Cumbria CA7 9ES

www.crossscanonby-pc.gov.uk

6th May, 2024

Dear Councillor

You are summoned to attend the Annual Meeting of Crossscanonby Parish Council to be held at Crosby Community Centre on **Monday, 13th May, 2024 at 7.00pm** for the purpose of transacting the following business.

Please let me know if you are able to attend.

Yours sincerely

J Webster

Julia Webster
Clerk to the Council

Agenda

1. Election of Chair

To elect the Chair of the Council. The newly elected Chair will make a Declaration of Acceptance of Office

2. Appointment of Vice Chair

To appoint the Vice Chair. The newly appointed Vice Chair will make a Declaration of office.

3. Apologies for Absence

Receive apologies from Members. The Chair will read out any apologies received in advance of the meeting from Members of the Council

4. Minutes approval

To approve the minutes of the Parish Council held on 8th April, 2024 and authorise the Chair to sign the minutes as a true record

5. Declarations of Interest and Requests for Dispensations

Receive declarations by Members of interests in respect of items on this agenda and apply for a dispensation to remain, speak and/or vote during consideration of that item.

6. Public Participation

- 6.1 To receive comments and representations from members of the public
- 6.2 to receive reports from the Cumberland Councillor in attendance

7. Internal Audit 2022/23

- 7.1 To receive the Council's Internal auditor's report – attached
- 7.2 To review the effectiveness of Internal Audit control and consider the re-appointment of Mrs Jean Airey as Internal Auditor for 2024/25 (See attached)

8. Asset Register and Risk Assessment

- 8.1 To review and approve the Asset Register
- 8.2 To review and approve the General and Financial Risk Assessment

9. Annual Governance and Accountability Return (AGAR) 2021-22:

- 9.1 To approve the accounts for year ended 31st March 2023 - attached
- 9.2 To review and approve Section 1 (Annual Governance Statement) & Section 2 (Accounting Statements) of the AGAR for 2021/23 and authorise the chairman to sign the AGAR 2022/23

10. Standing Orders

To review and approve the Standing Orders

To note that a new version of the model Financial Regulations has only just been circulated by NALC and that these will be considered in June as an agenda item.

11. Code of Conduct

To review and adopt the Councillor Code of Conduct

12. Insurance

To consider the renewal quote from Clear Insurance Management Ltd (formerly BHIB)

13. Subscriptions

To approve the Annual subscription to CALC

14. Finance Matters

- 14.1 To receive and authorise the monthly payments -attached
- 14.2 To receive the monthly financial statement – attached
- 14.3 To consider and approve the continuation of Direct Debit payments in respect of the two metered water supplies to the allotments.
- 14.4. To note the Budget Monitoring - attached

15. Accounts/Allotments

To consider subscribing to SCRIBE Accounts – cloud-based accounting with an allotment package (information previously circulated)

16. Planning - Consultation

Reference No: FUL/2024/0065. Applicant: Neil Fearon. Proposal: Construction of a detached self-build dwelling. Location: Land adjacent to Solway Villa, Crosby, CA15 6SH

17. Clerk's Report

To receive the Clerk's Report

18. Members Reports

Councillors to report on their actions, information or concerns with regard to Parish Council Business

17. Council Meetings

To set the times and dates of Council Meetings to May 2025